

## ACTIVITY TIMETABLE and RESOURCE REQUIREMENTS

Training of Trainers output

Activity	Time Needed	Number/Type of People Needed	Equipment Needed	Supplies Needed	Logistical Requirements	Funds/Cash Needed (Php)	Information Needed
<b>Evaluating and relaying orders</b>	2 hours	1 coordinator, 20 collectors, 1 exporter	Cellphone	Paper/forms, pen			TAC/CAMP Local Fishing Code
<b>Collecting</b>	3 days	20 collectors	Nets, jars, stocking box	Logbook, fuel, food	Boat, floating cage	Fuel - , Food -	Weather report
<b>Relaying of stock status</b>	10 mins.	1 coordinator, 1 exporter	Cellphone				No. of collected stocks (per species)
<b>Setting up delivery</b>	30 mins.	1 coordinator	Cellphone				Expected no. of boxes, fees/charges, schedule of trips of boat/jeep/airplane
<b>Screening and packing</b>	8 hours	1 screener, 2 packers, 1 coordinator, 1 boat operator	Styrofoam boxes, oxygen, scoop nets	Fish, Plastic bags, rubber bands	Boat	Fish - Packing materials - Fuel - Labor -	No. of fishes, Deadline/time to start and to finish
<b>Delivery</b>	18 hours	1 coordinator, 2 delivery boys, 1 exporter			Boat, jeep and airline service	Labor -, Quarantine fee , Boat rent , Air freight - /box	Confirmed schedules/arrival time, Confirmation from exporter, No. of boxes/pcs of fish
<b>Delivery acceptance</b>							
<b>Shipment result evaluation</b>	1 hour	1 coordinator, 20 collectors		Paper/notebook, pen	Meeting area		ORS

TOTAL

APPROXIMATELY 2 WEEKS

When you process the outputs, the main objective is to analyze the time it will take to complete an order versus :

- 1) How much will be earned-with how much money expended. In this case, it will take about two weeks to complete the exporter's order, and how much total cost to fulfill the order. This is assuming that they will be able to catch everything ordered and have no rejects. Participants will then realize that the order will generate loss, and they will have to decide if they will accept the order, cut down on costs, look for alternative means, or get other orders so that they can spread the fixed costs. This operational planning exercise will not just provide participants with a "production plan", but it will also be their basis for budgeting and analyzing income and their tool for determining how much marketing they have to do to be able to attain a certain volume of order that will allow them to break-even.
- 2) While they have 20 collectors from the site, they do not need 20 to fulfill the order. So how many collectors do they need to fulfill the order? How will they identify who will be the collector for this order?
- 3) Specific details such as quantity and specifications need to be identified for Equipment, Supplies, and Logistics needed.